

# Risk Management

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**Valid until: January 2024**

## Introduction

This document outlines the policies and procedures that are in place to manage the risk associated with outdoor & adventurous activities and residential experiences. The intention of this document is to satisfy those responsible for approving school/group activities that robust risk management is continuously conducted at Bryntysilio Outdoor Education for all activities we carry out.

We do not share specific risk assessments as they are not designed to be read in isolation, and they are written for outdoor professionals.

## Adventurous Activities

All activities have a full risk assessment before they are carried out and are underpinned by a Risk Benefit Approach to education at Bryntysilio. Changes to these are made annually following a review of recorded near-misses and incidents, with changes proposed by the Head of Centre and agreed upon by Bryntysilio Trustees.

All activities are reviewed each morning where instructors present their plan for peer review with the rest of the teaching team. Such plans are guided by our activity guidelines and best practice in the sector. End of day meeting record any near misses or incidents and form the beginning of plans for the next day.

All instructors have a statement of competence by holding national governing body awards, in-house sign-off by an appropriate person and regular observations of practice. They also have a valid first aid certificate, appropriate safeguarding training and a DBS certificate.

All equipment is inspected before and after a session with a strict quarantine procedure for equipment that isn't deemed suitable at that moment. All equipment is fit for purpose and regularly inspected with written records. We hold an in-date AALA licence until April 2024.

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## **Safeguarding**

Bryntysilio Outdoor Education Centre has a Child Protection & Safeguarding Policy and Procedure document in place. This policy is consistent with current practice and is reviewed periodically and signed off by The Trustees annually. This is available for inspection at Bryntysilio Centre. All staff undergo enhanced DBS checks, reference checks and internal Safeguarding training courses. The designated Safeguarding Person is the Head of Centre with a Level 3 certificate.

## **Domestic**

Bryntysilio Outdoor Education Centre is secure, whilst still providing a means of escape in the event of an emergency. All buildings have fire and evacuation procedures with a specific fire risk assessment in place within all premises. All fire protection systems are monitored and tested periodically to industry and local authority standards. Equally, electrical systems have regular, statutory testing. Our latest food hygiene rating is 5 stars, with all of our food handlers holding level 2 or higher certification.

## **Transportation**

Bryntysilio Outdoor Education Centre owns various vehicles for its centre's operations. All vehicles have service and maintenance schedules consistent with industry standards. Only employees of Bryntysilio Outdoor Education Centre may drive our vehicles. All drivers must have the correct full licence for that classification of the vehicle and submit their licences for annual checks.

## **Data**

Bryntysilio complies with GDPR and commits to collecting only necessary information, storing it securely and for the length of time deemed necessary. Bryntysilio is registered with the ISO.

The person with responsibility for ensuring all the risk management processes are in place and are followed is the Head of Centre. Dr Chris Eastabrook.

If you have any specific questions, please contact Chris at [chris.eastabrook@bryntysilio.co.uk](mailto:chris.eastabrook@bryntysilio.co.uk)